

OFFICER DECISION RECORD SHEET

Name of decision maker: James Doe, Strategic Director - Place

Service Area: Place, Communities and Enterprise

Title of Decision: To approve the supply and Installation of solar panel scheme at Hemel Leisure Centre

Decision made and reasons:

Decision: Approve the award of contract for the supply and Installation of solar panel scheme at Hemel Leisure Centre. £494,827.34

Reason:

Dacorum Borough Council has been awarded a grant of £630,000 by Sport England (SE) as part of the Swimming Pools Support Fund Phase II. The project which is fully funded by SE will help to generate renewable energy that will help to reduce the carbon emissions of the facility at no cost to the council.

The (below OJEU threshold value) tender process for the installation is compliant with the Council's Standing orders, to The Place Group who will then sub-contract to Leisure Energy from the Everything FM framework agreement.

Reports considered:

Commercial Board Report - Sport England Grant for Solar Panels at Hemel Leisure Centre

Officers/Councillors/Ward Councillors/Stakeholders Consulted:

- James Doe – Strategic Director Place
- Diane Southam – Assistant Director PCE
- Richard Rice – Head of Property Services
- Mark Pinnell – Assistant Director Property
- Sue Foster – Procurement Manager

Cllrs/Portfolio Holders

Sheron Wilkie – Portfolio Holder for Place

Everyone Active – DBC Leisure Contractor

Financial Comments: The installation of solar panels will represent growth to be financed by Sport England grant funded. The majority of costs are expected to be capital in nature. The contract value compared to grant award allows a reasonable level of contingency should project costs exceed the contract award value.

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Monitoring Officer Comments:

Officers should ensure that an appropriate service contract is completed prior to commencement of the services.

Deputy S151 Officers Comments:

Direct award via a framework is considered to represent best value for money for the contract award. The project will be 100% grant funded.

Implications:**Value for Money:**

Sport England have used Grant Thornton to evaluate and benchmark the Framework suppliers (including Leisure Energy) and their costings which has helped to provide an independent evaluation to ensure that SE and Councils achieve Best Value for the investment and delivery of the projects across England.

Financial:

The project which is fully funded by SE will help to generate renewal energy that will help reduce running costs and the carbon emissions of the facility.

Risk:

If this contract is not awarded -The completion date for the installation of the solar panels 31st March 2025, is fast approaching. If the contract is not awarded, we risk missing the deadline and the grant offer being withdrawn

Officer Signature:

James Doe, Strategic Director – Place

Date: 10 August 2024